

LITTLE CHEVERELL PARISH COUNCIL

Minutes of the Meeting of Little Cheverell Parish Council Held at Little Cheverell Village Hall on Thursday 21st March 2024 at 7.00 p.m.

Present: Councillors

Mike Phillips (Chairman), Clive Broe (Vice Chairman), Nicola Broe, Drew Spearey, Benjamin Thompson

In attendance: Rebecca Hathaway-White (Clerk), Dominic Muns (Unitary Councillor) and 1 member of the public.

Acceptance of apologies for absence. Resolved: None

Minutes. The minutes of the Council meeting held on the 16th January 2024 were approved as a true record and signed by the Chairman. Proposed Cllr C Broe, seconded Cllr Spearey, voting unanimous in favour.

Councillor vacancies and co-option of new members.

Resolved: Cllr Phillips proposed acceptance of application from Nicola Broe to be co-opted to the Parish Council, seconded Cllr Spearey, voting 3 in favour, Cllr Broe ineligible to vote. Nicola was welcomed to the Council, signed the declaration of acceptance of office and joined the meeting.

The Parish Council currently has two vacancies available for co-option.

Dispensations and Declarations of interest. Resolved: Cllr C Broe declared an interest in the village hall discussion as the trustee, Cllr N Broe declared an interest in the village hall discussion as the treasurer.

New Clerk/RFO Resolved: Council confirmed the appointment of Rebecca Hathaway-White as Clerk/Responsible Financial Officer. The Clerk Contract of Employment was accepted with effect from 1st April 2024. Salary pay scale would be LC1 SCP10, currently £13.28 per hour for 2023/2024. Proposed Cllr Phillips, Seconded Cllr Spearey, voting unanimous in favour.

Current Bank Balance. Resolved: £5982.66. The accounts were agreed and signed off. Proposed Cllr Phillips, Seconded Cllr Spearey, voting unanimous in favour.

Accounts for Payment: [LGA 1972 s150 \(5\)](#)

Resolved: Cllr Phillips proposed ratifying and authorising the payments listed, to be paid via cheque, seconded Cllr Spearey, voting unanimous in favour.

Payments Ratified

Hugo Fox (Website)

£23.99

Payments Authorised

Mike Phillips (Reimbursement for Webhosting)	£12
Village Hall Hire	£20
Defibrillator Hire 2023 and 2024	£1080

Village Hall Report. Resolved: Village Hall income for the financial year was £716, running costs for the next 12 months are predicted to be £1165 (this is excluding any repairs), so the hall is currently spending more than it earns.

Petty Cash	£322.76
Current Account	£2333.39
Savings Account	£3418.54
Total	

Cllr Phillips started up a Go Fund Me with a goal of £25,000 to raise money towards repairs/replacement of the building. There is currently £1315 donated which will be ringfenced to put forward applications for funding. Cllr Phillips has explored the Charity Aid Foundation who run a donation service through direct debits which would enable people to give a monthly amount to support the running costs of the village hall. The sheep wash pool was also mentioned and it currently needs some attention, funding options will be explored.

The defibrillator currently costs £500 per year in rental costs. This machine will be given to the parish at the end of year which will reduce costs significantly.

The Parish Council are custodians of the Village Hall Trust and therefore need to take a management overview of the trust and village hall. It is important that there is always one parish council representative at village hall trust meetings.

Insurance. Resolved: Cllr N Broe proposed acceptance of the insurance quote from Zurich Insurance of £241. Seconded Cllr Thompson, voting unanimous in favour.

Online Banking. Resolved: Cllr Phillips brought forms for Cllr C Broe to fill in and sign to allow the Parish Council to apply for online banking.

HMRC and Payroll. Resolved: The Clerk reported that she has filled in the online form and phoned HMRC to register the parish council as an employer. Online confirmation has been received but they are currently taking up to five weeks to process applications.

Speed Management. Resolved: Speed Indicator Devices are unachievable as too expensive. Village Gates will be installed. If the Parish would like to explore the funding and installation of speed indicator devices the Parish Council would support but it is currently not feasible for the Parish Council to fund them.

Superior Plants. Resolved: Superior plants have quoted £366 for summer planters. Cllrs discussed and decided that they will continue with the summer planters accepting the quote but would like to consider alternative options for winter such as a Christmas tree. Proposed Cllr Phillips, seconded Cllr Spearey, voting unanimous in favour.

Privet Hedge at the South End of Low Road. Resolved: Cllr Spearey will enquire about a hedge cutter.

Telephone Box. Resolved: The telephone box is currently in need of repainting. Tenders are invited.

Potholes near Myrtle Cottage. Resolved: Despite communications with Wiltshire Council when the contractors came out, they repaired the wrong pot holds. Cllr Phillips will get in touch with Highways again.

Planning Applications. Resolved: Due to the frequency of meetings and the importance of transparency with planning applications, it was agreed that if planning applications come in, we will either;

- a) If close to a meeting ask for a extension from Wiltshire Council to respond.
- b) Call an extra planning meeting to discuss.
- c) If it is a simple application with no objections then the parish council will not comment.

23/119 Consultations on planning applications.

(Please note: in planning matters the Parish Council acts as consultee of the Principal Authority, the Principal Authority being the deciding Body)

Application Ref PL/2024/02415

Address: Rosegarth, Little Cheverell, Devizes, SN10 4JP

Proposal: Renewal of planning permission 20/09052/FUL – Erection of a new porch extension and other minor modifications to the exterior of the existing building.

Resolved: Cllr Phillips proposed no objection, seconded Cllr Thompson, voting unanimous in favour.

Application Ref PL/2024/00437

Address: 2 Ivy Cottage, Low Road, Little Cheverell, Devizes, SN10 4JX

Proposal: New off-street parking and reconfigured steps up to existing cottage.

Resolved: Cllr Phillips proposed no objection, seconded Cllr Spearey, voted 4 in favour, Cllr Thompson ineligible to vote.

Annual Parish Meeting of the Electorate. Resolved: This is not a Council meeting; it is a meeting of the parish electors taking place between 1 March and 1 June. Electors can contribute to the agenda and in practice often celebrate local activities and debate current issues within the community. Cllrs discussed and resolved to hold the Annual Parish Meeting of the Electorate on the 7th May 2024 after the Parish Council Meeting at Little Cheverell Village Hall.

Date of the next meeting

The next Meeting of The Council will be Wednesday 7th May 2024 at Little Cheverell Village Hall.

Approved by the Council as a true record.

Signed

Dated

The minutes of this meeting will be available to all members of the public from the village website or by contacting the Parish Clerk.

DRAFT