

Agenda for Little Cheverell Parish Council 16th January 2024 at 7pm

1. Approval of the minutes of the Council meeting from 25th October 2023
2. Apologies -
3. Declaration of Interest -
4. Welcome to the public and Public Forum –
5. Vote for Chair and Vicechair -
6. Clarification of council roles – Clerk/RFO
7. Agreement to NALC contract of employment for the Parish Clerk
8. Finance
 - a. Current Bank Balance
 - b. Budget
 - c. Precept setting
 - d. Online banking
 - e. Financial policies
9. Co-opting a parish councillor – Wiltshire council confirm there have been no applicants, to review any applications
10. Responding to emails/contact
11. Village Hall Report -
12. Strawberry Hill – ongoing
13. Update on Lottery Rules -
14. 4G update – ongoing
15. Asset List – Clerk needs help to list asset's of the village
16. New Laptop – Acknowledgement
17. Invoice for Laptop – to sign
18. Invoice for Microsoft 365 – to sign
19. Meeting with Great Cheverell/Emergency policy
20. Wiltshire Council Emergency Contacts

21. New policies –
 - Accessibility Statement – to create
 - **Code of Conduct – to adopt today**
 - **Financial Policy – to adopt today**
 - Grant Application Form - to create
 - Grants Policy – to create
 - Health and Safety Policy – to create
 - Model Publication Scheme – to create
 - **Standing Orders – to adopt today**
 - Tree Management Policy – to create
 - Website Policy/ Data protection- to create
 - Grievance Policy – to create
 - Disciplinary Policy – to create
 - Risk Management Policy – to create

22. Update for managing speed on B3098 - inc village gates and repeat metro count request

23. Village maintenance

- a. Grounds Maintenance
- b. Footpaths
- c. Floral displays
 - i. Contract with superior plants
- d. Removing privet on south end of low road
- e. Telephone box

24. Creating a village hub

25. Planning Applications

- a. Determined –

Little Cheverell CP Application Ref PL/2023/10378 - Proposed Works to Trees in a Conservation Area Address: MARLEN, LOW ROAD, LITTLE CHEVERELL, DEVIZES, SN10 4JZ Proposal: 2 x Holly trees - pollard to 4m-5m Applicant Name: Mr Hoskins Case Officer: Sue Morgan Decision Date: 02-01-2024 Decision: No Objection Application Link: <https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001CFCs3>

Please note the council can only include planning applications that have been received before this meeting.

26. Agreement of yearly meeting dates

27. Village and Parish Council website update from the clerk

28. Date of next meeting